

WE PROTECT YOUR DATA

In accordance with the requirements of the GDPR, we hereby publish this Information Notice on our Website, and send an email copy to all our customers and suppliers, and/or any other data subjects

ROLES, APPOINTMENTS AND ASSIGNMENTS

Data Controller

Impala Srl

“The Data Controller NATALE MEDICI shall implement appropriate technical and organisational measures to ensure, and be able to prove that the processing is carried out in accordance with the requirements of this Regulation”

*The **absence or inefficacy** of the procedures is a source of responsibility of the Data Controller*

WHAT IMPALA SRL DOES

It ensures that persons authorised to process the personal data have committed themselves to confidentiality or are under an appropriate statutory obligation of confidentiality;

It ensures that all the measures required by article 32 of the GDPR shall be fully adopted, see link below <https://www.impala-srl.com/documentazione>

In order to prove its compliance with the legal obligations, it also:

- a. *Allows and contributes to review activities;*
- b. *Requests and organises internal audits every 3 months*
- c. *Appoints professional Advisor and Consultant as its Data Protection Officer*

RETENTION OF DOCUMENTATION RELATED TO PROCESSING ACTIVITIES

Impala SRL retains all the documents on the processes adopted to build and manage the data management system within a single archive, keeping all relevant documentation well protected and secure, putting in place all the technologies and procedures indicated in the link below <https://www.impala-srl.com/documentazione>

GUARANTEEING TRANSPARENCY TO DATA SUBJECTS AND THE RIGHT TO MANAGE AND CONTROL THE PROCESSED DATA

Impala SRL verifies the efficacy of the documents produced to Data Subjects and puts in place all measures to ensure it is easy for Data Subjects to exercise their rights, as described in detail further on in this document, and in the link below www.impala-srl.com/documentazione

LEGAL BASIS

PROCESSING CONDITIONS

PURPOSE OF THE COLLECTION OF DATA - RECIPIENTS

Each Customer and Supplier has the right to request confirmation as to whether or not personal data concerning him or her exists, who is carrying out the processing, for what purpose and for how long.

This ensures that it is possible to monitor compliance with the data protection right and, if necessary, object to and restrict undesired use of such information.

Transparency is therefore one of the key fundamental cornerstones of any personal data processing system and is referred to specifically in art. 5 of the GDPR, which states that “personal data are processed lawfully, fairly and in a transparent manner in relation to the Data Subject” (lawfulness, fairness and transparency)

Transparency is guaranteed by Impala SRL at all times, regardless of the data processing purposes, and throughout every processing phase:

1. *Before personal data is collected,*
2. *During the entire data processing activity*
3. *In the event of any particular circumstances, such as data security breaches*

In accordance with art. 12 par. 1 GDPR, our communications are described and provided “in a concise, transparent, intelligible and easily accessible form, using clear and plain language”.

Impala Srl manages the collected data as follows

1. Administrative

- a. With the assistance of a Software developed directly by Impala Srl for invoicing, issue of credit notes, management of orders, outsourced contracts and quotations
- b. Impala SRL sends Invoices, Credit Notes and Administration Documents, in accordance with the envisaged legal obligations in force, to its own accountants and administration experts who have all received a copy of this document, and have been informed and trained by the Data Controller NATALE MEDICI on the required procedures.

2. Information Notices

- a. Sending of Information, Commercial and Administrative communications by Standard Email to the Internet website domain mail box only - natale.medici@impala-srl.com. No other email box is used for Data Processing aspects, except for the Certified electronic Mailbox (PEC).
- b. Sending of Promotional Communications pursuant to the business purpose of Impala SRL, without ever assigning the right to the processing for Advertising and/or Commercial purposes to any subject outside Impala SRL, **so as to guarantee the privacy, control and protection of the processed data.**

3. Management, Amendments to Procedures and Erasure of Personal Data

All Data Subjects (Customers and Suppliers of Impala SRL), when using their Browser, Desktop or mobile device to connect to the Website www.impala-srl.com/documentazione, can follow the procedures provided in order to:

1. Exercise their Right to Request Access and Check their Personal Data
2. Opt out from a procedure (For example to opt out from receiving Commercial Newsletters sent by automatic systems)
3. Obtain the erasure of their Personal Data "Right to be Forgotten", except for those required by Impala SRL to conform with its administrative and tax obligations.
4. Restrict the use of Processed Data
5. Transfer of personal data to another subject in Europe
6. Verify as to whether or not a profiling system of their Personal Data exists for statistical or commercial purposes.